

KARNATAKA STATE HIGHER EDUCATION COUNCIL (KSHEC)
BENGALURU - 560 001

***Proforma for submission of proposal by a State Private University (SPU) for
establishing Constituent College / Off-Campus Centre***

1. Purpose of the Proposal:	
(a) To establish Constituent College	<input type="checkbox"/>
(b) To establish Off-Campus Centre	<input type="checkbox"/>
<i>(Please tick mark the relevant one)</i>	

2. Information about the SPU	
1	Name and postal address of the SPU including Phone & Fax Nos., e-mail ID and website address
2	Headquarters of the SPU
3	Name and postal address of the sponsoring body promoting the SPU. <i>(Please attach a copy of its Registration Certificate.)</i>
4	Dates of Notification of: (i) The SPU Act in the State Government Gazette. (ii) Issue of final notification by the State Government. <i>(Please attach a copy of each of these Notifications.)</i> (iii) Date of commencement of first academic year
5	Thrust Areas being pursued by the SPU in the last two years, specifying inter-disciplinary areas, if any. <i>(Please attach a list of these areas.)</i>
6	Major Academic / Research Achievements (National & International) of the SPU for the last two years. <i>(Please attach copies of the Annual</i>

	<i>Returns of Information submitted to KSHEC in the two years.)</i>	
7	Details of Innovations in teaching, learning and evaluation introduced by the SPU in the last two years. <i>(Please attach a short write-up on these along with documentary proofs)</i>	
8	Details of ICT usage in academic, research, administration and other day-to-day activities by the SPU. <i>(Please attach a short write-up.)</i>	
3. Information about Officers of the SPU		
1	Name of the Chancellor along with Phone & Fax Nos., e-mail ID, date and term of appointment.	
2	Name of the Vice-Chancellor along with Phone & Fax Nos., e-mail ID, date and term of appointment.	
3	Name of the Registrar along with Phone & Fax Nos., e-mail ID, date and term of appointment.	
	<i>Please attach copies of the Annual Reports of the SPU submitted to KSHEC in the last two years</i>	
4. Information about Statutory Authorities of the SPU		
1	Indicate the following in respect of Statutory Authorities of the SPU: (i) Whether the Authorities have been constituted as per the SPU Act? (ii) List all the Authorities functioning in the last two years. (iii) Dates of meetings of the Authorities held in the last two years.	
2	Indicate whether the Statutes, Rules, Regulations and Ordinances have been framed and approved by the SPU	<i>If YES, please attach a list of the Statutes, Rules, Regulations and Ordinances of SPU along with the approval dates.</i>

	Authorities.			
3	Indicate the Standing Committees such as Grievance Redressal, Prevention of Sexual Harassment and Anti-ragging Committees formed by the Authorities, if any and list details of their compositions.			
5. Information about Programmes of Study at the SPU				
1	List all the full-time Programmes offered Faculty/ School - wise in the current year along with approved Intake in each case.	Title of Programme		Intake Capacity
		UG:		
		PG:		
		Other (<i>Specify</i>):		
2	Details of Mandatory approvals obtained from the National Statutory / Regulatory Authorities such as AICTE, NCTE, COA, BCI, PCI, DCI, MCI, and others, in respect of the programmes of study concerned. <i>(Please attach copies of the latest Approval Letters received from the relevant Authorities.)</i>	Title of Programme		Regulatory Authority
		UG:		Date of Approval
		PG:		
		Other (<i>Specify</i>):		
3	List of the Research Programmes being offered in the current year along with the number of students admitted	Title of Programme	No of students approved	No. of Students admitted
4	Indicate whether the norms and standards of National Statutory / Regulatory Authorities such as UGC, AICTE and others are satisfied in respect of certain programmes of study	If YES, please attach a Certificate to this effect listing such Programmes of Study against the relevant Regulatory Authority.		
5	Indicate whether the SPU has earned reputation for academic, research and other activities pursued	If YES, please attach a Certificate to this effect clearly giving the recognitions received so far.		
6	Indicate whether the SPU has received accreditation from:	If YES, please attach Certificates obtained to this effect clearly giving the date(s) CGPA/ Score		

	(i) NAAC at the Institutional level (ii) NBA for all the eligible Programmes (iii) Any other Agency as approved by UGC/ State Government (<i>specify details</i>)	<i>obtained and validity period(s) of accreditation.</i>	
7	Indicate whether the SPU has been rated under NIRF / KSURF.	If YES, <i>please attach Certificates obtained to this effect in the latest two years in succession.</i>	
6. Information about Students at the SPU			
1	Total number of students at various Programmes of Study (Faculty/School-wise) in the current year.	Programme Titles	Nos.
		UG:	
		PG:	
		Other:	
		M.Phil./M.Sc.(Engg.)	
		Post-Doctoral:	
2	Category-wise student strength in the current year.	Categories	Nos. UG PG Other
		SC	
		ST	
		OBC	
		Physically Challenged	
		General Merit	
		Other (if any)	
		Male	
Female			
7. Information about Sponsored Research / Consultancy / IPR/Publications at the SPU (Faculty/ School-wise)			
1	Sponsored Research Projects in progress in the last two years	Funding Agency	Grant Amount (Rs. in Lakhs)
2	Consultancy, Training and Testing Projects in progress in the last two years	Funding Agency	Grant Amount (Rs. in Lakhs)
3	IPR filed / Granted in the last two years (<i>Please attach details</i>)	List of IPR filed	List of IPR granted
4	Publications by Faculty/Students in	No. of Research Papers in	

	the last two years. <i>(Please attach lists, department-wise)</i>	Refereed Journals	
		No. of Conference Papers	
		No. of Book Chapters	
		No. of Books with publisher details	
		Total No. of Citations received	
		Other Publications, if any	
5	Conferences / Seminars / Symposia / Workshops attended and/or organized <i>(Please attach lists Faculty/ School-wise)</i>	Conference Name	Nos. Attended / Organized
6	Any research linkages established with other institutions and national / international agencies?	If YES, <i>Please attach a brief write-up.</i>	
7	Any inter-disciplinary Academic / Research work in progress	If YES, <i>Please attach a brief write-up.</i>	
8. Information about Placements / Entrepreneurship / Higher Studies at the SPU			
1	Any Training and Placement Cell established?	If YES, <i>Please attach a brief write-up on its activities together with the % of students placed in the last two years.</i>	
2	Any Training provided for Entrepreneurship Development?	If YES, <i>Please attach a brief write-up on this together with the number of students benefitted in the last two years.</i>	
3	Any Training provided to prepare students for higher studies?	If YES, <i>Please attach a brief write-up on this together with the number of students benefitted in the last two years</i>	
9. Information about Infrastructure at the SPU			
1	Land Area in Acres		
2	Built up area in Sq. m.		
3	# Classrooms	Total Area (Sq. m.)	Aver. Area (Sq. m.)
4	# Labs	Total Area (Sq. m.)	Aver. Area (Sq. m.)
5	# Seminar Halls	Total Area (Sq. m.)	Aver. Area (Sq. m.)
6	Administrative Area in Sq. m.		
7	Circulation Area in Sq. m.		

8	Amenities Area in Sq. m.			
9	Ratio of Areas under S. Nos. 6, 7 and 8			
10	Indicate whether barrier free approach and appropriate safety measures have been provided.	If YES, <i>please attach a brief write-up on these.</i>		
11	Computing Facilities set up (<i>Please attach a brief write-up and give the Computers/students ratio in the current year.</i>)			
12	Modern ICT resources in the campus (<i>Please attach a brief write-up.</i>)			
13	Any other Academic/Research facilities?	If YES, <i>please attach a brief write-u on these..</i>		
10. Information about Constituent Colleges at the SPU				
1	List the Constituent colleges already established.	Name	Location	Approval Dates
2	List the Constituent College(s) proposed to be established	Name	Location	<i>Please attach DPR.</i>
3	List of Programmes of Study proposed to be launched under S. No. 2.	Titles of Programmes	Intake Capacity Proposed	
4	Indicate whether adequate finances are available to run the Programmes at the Constituent Colleges?	If YES, <i>please attach a brief write-up explaining this.</i>		
5	Source of finance & quantum of funds available for running the SPU and the Constituent Colleges?	<i>Please attach a brief write-up explaining this together with the Audited Statements of Accounts of the SPU in the last two financial years.</i>		
6	Justification of starting the Constituent College(s) proposed	<i>Please attach a brief write-up explaining this.</i>		
7	Indicate whether employability of the graduates from Constituent College(s) has been studied / ensured.	If YES, <i>please attach a brief write-up explaining this.</i>		
8	Any other relevant information on the Constituent College(s) proposed.	<i>Please attach a brief write-up explaining this.</i>		

11. Information about Off-Campus Centres of the SPU				
1	List the Off-Campus Centres already established.	Name	Location	Approval Details
2	List the Off-Campus Centres proposed to be established.	Name	Location	<i>Please attach</i>
				<i>DPR</i>
3	List of Academic/Research Activities proposed at the Off-Campus Centres.	<i>Please attach a brief write-up on this.</i>		
4	Indicate whether adequate finances are available to run the Activities at the Off-Campus Centre(s)?	If YES, <i>please attach a brief write-up explaining this.</i>		
6	Source of finance & quantum of funds available for running the SPU and the proposed Off-Campus Centre(s)	<i>Please attach a brief write-up explaining this together with the Audited Statements of Accounts of the SPU in the last two financial years</i>		
7	Justification of starting the Off-Campus centre(s)	<i>Please attach a brief write-up on this</i>		
8	Indicate whether employability of graduates from the Off-Campus Centre(s) has been studied / ensured?	If YES, <i>Please attach a brief write-up explaining this</i>		
9	Any other relevant information on the Off-Campus Centre(s) proposed			

12. Confirmations and Undertakings

1	Indicate whether Resolutions by the Board of Governors and the Sponsoring Body have been passed to start New Constituent College(s) / Off-Campus Centre(s).	If YES, <i>please attach copies as proof.</i>
2	Indicate whether prior approval of the relevant National Statutory/Regulatory Body has been obtained, where required.	If YES, <i>please attach copies as proof.</i>
3	Undertaking to the effect that the New Constituent College(s)/ Off-Campus Centre(s) shall be totally operated and maintained by the SPU as its constituent unit(s) using its own resources.	<i>Please attach the undertaking as proof.</i>

4	Undertaking to the effect that the New Constituent College(s) / Off-Campus Centre(s) shall be directly administered by the SPU in matters of admission, instruction, evaluation, conferring of degrees, and other matters.	<i>Please attach the undertaking as proof.</i>
5	Indicate whether the SPU has entered into any franchise agreement, either overtly or covertly, with any other organization for establishing and running the proposed Constituent College(s) / Off-campus centre(s)	<i>If NO, please attach Certificate to this effect.</i>
6	Undertaking to the effect that the New Constituent College(s) / Off-Campus Centre(s) shall offer only those programmes of study which are approved by the appropriate Bodies of the SPU and the National Statutory / Regulatory Body concerned such as UGC, AICTE, MCI, DCI, PCI, NCTE, BCI and other wherever applicable.	<i>Please attach the undertaking as proof.</i>
7	Undertaking to the effect that admissions in the Programmes of Study in the New Constituent College(s) / Off-Campus Centre(s) shall be made only after obtaining formal approval of the State Government and UGC by Notification / Office Memorandum	<i>Please attach the undertaking as proof.</i>

Certificate

This is to certify that all the information provided by me on behalf ofUniversity, is correct, to the best of our knowledge and belief. The SPU shall strictly adhere to the Rules, Regulations and Guidelines of the State Government and the UGC issued from time to time.

The details of the Processing Fee paid are as follows:

Details About The Processing Fee Paid	
Name of the Bank Branch Branch Code Account No. IFSC Code	
Address of the Bank	

Amount	
Mode of Payment (DD / Online give details. <i>(specify)</i>)	

Signature of the Registrar of the University with date and Seal